

## **Pacific Rim Driving School COVID -19 Safety Protocols**

### **Our workplaces are:**

- our in-home office
- our driver training vehicle

### **COVID -19 Screening Procedures**

- our clients will be asked the appropriate COVID -19 screening questions on three occasions:
  - 1) at the time of booking
  - 2) at the time of the appointment reminder call, which is made the evening before the appointment
  - 3) before they enter the vehicle
- We will ask each client whether they are exhibiting any flu-like symptoms (coughing, shortness of breath, fever) or is otherwise feeling unwell.
- We will ask whether the client has returned from another area within the last 21 days.
- We will ask if the client has had close contact with someone in the past 21 days who has been diagnosed with, or is presumed to have, COVID-19.
- In addition to these questions we may be conducting temperature screening at the time of the lesson using a non invasive handheld thermometer to determine there is no spike in body temperature (an early symptom of Covid-19).

Anyone who appears to be ill or cannot answer the questions positively will not be permitted in the vehicle and the lesson will be rescheduled to a later date.

### **Lesson Protocols:**

- the vehicle will be thoroughly sanitized in between clients.
- sanitizing points are listed below.
- before a client gets into the training vehicle a clean/unused disposable plastic seat cover will be placed on the seat.
- clients will be met outside the driver's side of the vehicle and provided with:
  - 1) hand sanitizer.
  - 2) a surgical mask if they do not have their own (at a small additional cost). Masks will be worn by both the client and instructor during the lesson

### **Barriers & partitions**

The instructor in a driver training vehicle, must always be able, in emergency situations, to be in a position to apply corrective steering to the vehicle (i.e.: a steering wheel grab). Therefore, a barrier between the client and the instructor is not a feasible option.

**Safety Plan concerning our driver training vehicle:**

Considering that clients and instructors are within 6 feet of each other, all clients and instructors will wear masks or face shields.

**Cleaning Protocols for Client and Instructor safety**

The instructor is responsible for cleaning the surfaces in and about the vehicle.

The surfaces will include:

- outside door handle
- inside door, including handle, and all electronic touch points
- the steering wheel
- the signal light assembly
- the headlight switch area
- the wiper area
- heater/air conditioning controls
- dashboard area

The cleaning will be done, by the instructor, in between each client.

Disposable seat covers will also be applied in between each client. These seat covers will be gently gathered and placed in a plastic bag, in the trunk, and the bag disposed of at the end of the day.

**Payment Options**

It is preferable that payment for lessons be made by e-transfer or credit card. Cash and cheques will be accepted with prior approval from Pacific Rim Driving School.